

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF SUNDANCE HILLS METROPOLITAN DISTRICT HELD November 12, 2019

A regular meeting of the Board of Directors of the Sundance Hills Metropolitan District was held on November 12, 2019, in the Sailfish Room at the District's Clubhouse, 5626 South Galena Street, Greenwood Village, Colorado.

Attendance

Directors:

Erin Kindy
Stacie Sarsfield
Amy Fehr

Also in attendance were:

Marcella Murphey and Beth Ficken, Swim Team Representatives
Reg Craigo, JBK Landscape
Scott Fong, Fong Tennis
Lindsey Reese, Circuit Rider of Colorado
Sarah Shepherd, Circuit Rider of Colorado
Bailey Foley, District Resident

Call to Order/Agenda/Conflicts of interest

Director Sarsfield called the meeting to order at 7:05 pm and declared a quorum.

The Agenda was approved by acclamation acknowledging that items may be taken out of order.

Public Input:

Swim team parent reps

Ms. Murphey presented the preliminary dates for the swim team. The team is getting close to confirming insurance. A consultant will be hired to ensure things are setting up correctly. MPM has still needs to return the amount to the swim team. Next year it was discussed that Director Fehr will pay the swim team directly. The Board reviewed the preliminary dates for swim team. The Board reviewed the donation request.

Tennis update:

Mr. Fong presented the year with tennis lessons. There were a lot of kids involved in classes this year. The schedules will stay the same. The proposal was reviewed with the Board. Junior Team Tennis classes were increased slightly for the season.

Board Member & Manager Items:

Review annual meeting dates for 2020

The Board reviewed the 2020 meeting schedule. The only date that was

changed to move the March meeting to the 2nd Wednesday to accommodate the HOA regular community meeting.

Jeff Erb is willing to help with leading the stakeholder meetings. Director Kindy will be the main point of contact from the Board.

HOA and District website

Ms. Shepherd and Ms. Reese met with Donna from the HOA to review the website. It was discussed to give a prompt as people sign up for pool registration to have people opt-in to providing their email address to the HOA for event updates. It was suggested that the HOA continue to use Association Voice for the year and start migrating some information to a new website in 2020.

Pool Manager's Report:

Pool manager report:

Mr. Mundy was not present at the meeting. The Board reviewed the MPM contract for the 2020 season. The contract will be increased due to State minimum wage laws and the longer pool season.

The Board reviewed the party reservation information that was discussed with JC Chambers. The Board would like to move forward with setting up the amounts and process listed from that call. Civic Rec is continuing to be setup for the 2020 season.

Concession contract

The Board reviewed the hot dog stand agreement for the season. The Board would like to move forward with providing this food option.

Buildings & Grounds:

Landscape Report:

Reg Craigo introduced himself to the Board as the new main point of contact. Mr. Craigo presented the 2020 contract with the Board.

Parking lot light

The Board reviewed the estimate for replacing the parking lot light that has been out. They would like to proceed with fixing the light. The signage for overnight parking has been ordered and will be installed in the next couple of weeks.

Legal Items:

None to discuss.

Financial Matters:

Upon motion by Director [Sarsfield] and seconded by Director [Kindy], the Board approved 3-0 the [November Financials].

Director Fehr reviewed the October financials with the Board.

Minutes:

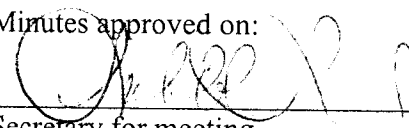
Upon a motion by Director Kindy and seconded by Director Fehr, the Board voted 3-0 to approve the October meeting minutes, as corrected.

Adjournment:

Meeting adjourned at 8:48 pm.

The next meeting will be a Regular Meeting, held on January 14, 2019 at 7 P.M. in the Sailfish Room at the Director's Clubhouse, 5626 S. Galena Street, Greenwood Village. Public comment is welcome.

Minutes approved on:



Secretary for meeting

**MINUTES OF THE PUBLIC HEARING
OF THE BOARD OF DIRECTORS OF THE
SUNDANCE HILLS METROPOLITAN DISTRICT
HELD TO CONSIDER THE ADOPTION OF THE 2016 BUDGET
ON NOVEMBER 12, 2019**

A regular meeting of the Board of Directors of the Sundance Hills Metropolitan District was held on November 12, 2019, to consider the adoption of the 2019 Budget, in the Sailfish Room at the District's Clubhouse, 5626 South Galena Street, Greenwood Village, Colorado.

Attendance

Directors:

Erin Kindy
Stacie Sarsfield
Amy Fehr

Also in attendance were:

Lindsey Reese, Circuit Rider of Colorado
Sarah Shepherd, Circuit Rider of Colorado
Bailey Foley, District Resident

**Call to
Order/Agenda/Conflicts of interest**

The public hearing on the budget was called to order at 8:37 p.m. by Director Sarsfield. Being that there were no public comment for the hearing, Director Sarsfield closed the meeting at 8:37 p.m.

Public Input:

The agenda was approved by acclamation.
None.

Board Discussion:

The Board reviewed the 2020 budget as presented by Director Fehr.

Non-resident fees we are not changing from last year. The pool management contract has been updated. The swim team subsidy was discussed approved to remain at \$5,000.

No other adjustments were needed to be made.

Capital projects has been allocated \$50,000. If a financing mechanism isn't approved in 2020, the pool pump room will not be remodeled because funds won't be sufficient to perform the remodel.

Ms. Schilling will be able to verify the mill levy based on the final assessed valuation for the 2020 budget and mill levy filing deadlines. Ms. Schilling prepared a memo regarding the bond schedule and pay-off dates.

The Board reviewed the contract renewals for 2020.

**Adoption of the 2019
Budget:**

The draft 2020 budget, was properly noticed in the Villager Legals and was circulated to the Board on November 12, 2019.

A motion was made by Director Sarsfield, with a second by Director Fehr to: 1. Adopt the 2020 Budget; 2. Appropriate the full amount of budgeted expenditures in the adopted 2020 Budget, and approve the 2020 contracts for pool, management, accounting, landscape, and tennis with Scott Fong and; 3. Approve pool fees 4. Approve and set the mill levy to fund those expenditures, contingent upon the final certification of valuation, with expenditure amounts of: \$280,643 in general fund, \$41,917 for debt service fund, and \$70,000 in capital projects fund. Upon a vote, the motion was approved 3-0, unanimously.

A handwritten signature in dark ink, appearing to be "J. Sarsfield", is written over the text of the motion.